

Friends of the Chicago River

ADOPT A RIVER SCHOOL

Adopt A River School 2010-2011 School Year Grant

This year, **each participating school** (elementary, middle, or high school – CPS and non-CPS) in the Adopt A River School program can receive up to **\$285 dollars** for related expenses during the **2010-11 school year**. Requests coming from all or most of the teachers at a school are given preference to those coming from individual teachers alone.

Type of items that can be included in the request: new equipment, replacement supplies, and busses needed for your Adopt A River School program.

Funding will work as a reimbursement, with the following process:

- 1) Complete the Adopt A River School Grant Application and email it to mhauser@chicagoriver.org or fax to (312) 939-0931. **If you have not filled out and turned in your AARS Planning Document, Service Learning Documentation Form, or your Student and Teacher Evaluations please include them with your grant application.**
- 2) You will receive a call within two weeks to let you know if your request has been or needs modification. Once the request is approved you will receive a signed copy of your request. The signed copy means that your request has been approved.
- 3) Make your purchases, and save your receipts.
- 4) Mail in the following by June 3, 2011:
 - a. An invoice and copies of your receipts, making sure it is clear what everything is for. If there have been any changes from your initial requests, make sure to explain. Better yet, call or email when you find out that there will need to be changes.
 - b. Evaluation and Documentation
 - i. **Service Learning Documentation Form – one per participating school**
 - ii. **Student Evaluations – pre and post, one per student (from any participating teacher)**
 - iii. **Teacher Evaluations – one per participating teacher**

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Grant Application 2010-2011

School Name: _____

Contact Teacher Name: _____

Contact Teacher Phone Number: _____ Email: _____

Participating Teachers: _____

Grant Request Total: \$ _____

Name of Item	Quantity	Total Cost	Describe Need for Item	Teachers Benefiting

 Signatures of participating teachers

 Mark Hauser

 Date